

MSLACA Executive Board Meeting

April 8th, 2022/8:30am

Brentwood Municipal Division

- 1. Call to Order & Statement of Purpose:** President Courtney Whiteside called meeting to order at 8:40am
- 2. Roll Call:** Courtney Whiteside, Stacey Fields, Heather Smith, Amie Clemonds, Christine Schwartz, Debbie Mills, Shantel White, Jody Caswell, Helen Lindsey, Deana Alexander.
- 3. Determination of a Quorum:** Yes
- 4. Approval of the minutes of past board meetings:**
 - a. February 4th, 2022-Motion to approve made by Stacey Fields and Second Heather Smith. Motion passed.
- 5. Old Business:**
 - a. Passage of new bylaws by unanimous consent of the membership
 - b. Spring Seminar-Discussions over pre-payment for meetings, more handouts for clerks to take back to the office and shorter lunch periods.
- 6. New Business:**
 - a. Associate Member Representative Appointment-Discussion over possible candidates.
 - b. Policy and Procedure Manual changes-Board members are to review the P&P description of their role on the board for changes.
 - c. Calendar sync with changes-Next meeting is June 24th.
 - d. April 22nd membership meeting: Discussion over a happy hour/social networking after said meeting above.
 - e. Website: Meeting minutes will be posted on the website once approved.
 - f. Open Discussion/Motions/Good of the Order: Heather made a motion to approve door prize costs for \$200.00, attendance prizes costs \$300.00 and \$300.00 for large prizes, Amie seconded. Motion passed.

Jody made a motion to add \$200.00 for incidentals and Stacey seconded. Motion passed.

7. Committee Director's Reports

- a. **Cheer-Jody Caswell:** Request that the "Cheer" name be changed. Heather Smith made a motion to remove section 1 thru 6 under Cheer Committee in the Policy and Procedures and was seconded by Christine Schwartz. Motion passed. Discussion over future social events, donations at the MSLACA membership meetings, providing MSLACA swag t-shirts to members. Jody proposed for more funds in place for future events.
 - b. **Spring Seminar/Banquet-Deanna Alexander:** Planning future seminars and looking for venues for February banquet.
 - c. **Legislative Updates-Helen Lindsey:** Signed up for the legislative tracking system to get notifications/updates. Discussion over request for a sub-committee for legislative updates.
 - d. **Scholarship-Heather Smith:** No report
 - e. **Bylaws/Policy and Procedures-Debbie Mills:** Amendments have been made to the Policy and Procedures.
 - f. **Nominations-Heather Smith:** No report
 - g. **Membership-Shana Johnson:** 2 new members for a total of 151 members.
 - h. **Automation/Historian- Shantel White:** Preparing pictures to put on the website from the spring seminar.
 - i. **Education**
 - i. Educational Series Discussion
8. **Vice President's Report-Stacey Fields:** Discussed having additional meeting pertaining to legislation updates.
9. **Adjournment:** Amie Clemonds made a motion to adjourn and Debbie Mills seconded. Meeting concluded at 11:40am.